

**THE MINUTES OF THE REGULAR MEETING OF THE
HOLTVILLE CITY COUNCIL
September 23, 2013**

The regular meeting of the Holtville City Council and the special joint meeting with the Parking Authority and the Joint Powers Financing Authority was held on Monday, September 23, 2013 at 5:30 p.m. in the Civic Center. Council Members present were Mike Goodsell, Richard Layton, David Bradshaw, Jim Predmore and Ginger Ward. Staff members present were Alex Meyerhoff, Nick Wells, Alex Silva and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt, and City Planner Justina Arce were also present. Martin Gonzalez represented Steve Walker in his absence.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Goodsell called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

The invocation was led by Mike Goodsell.

INVOCATION:

The invocation was led by Mr. Goodsell.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mr. Bradshaw.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on September 20, 2013.

EXECUTIVE SESSION ANNOUNCEMENTS:

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

City Manager Evaluation

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

(Government Code Section 54956.9(b))

Claim of Gilberto Magallon

Claim of Genaro Rodriguez

No reportable action was taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

Property: APN 045-631-010-000 (SEC Fern Avenue and Fourth Street)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Terms and Lease of Operation

No reportable action taken.

Property: APN 045-330-034-000 (640 E. 3rd Street, Space 5)
Agency Negotiators: City Manager and City Attorney
Under Negotiation: Price and Terms of Payment
No reportable action taken.

Property: Mobile Home
Site Address: 1313 E. 7th Street Space 60, Spanish Trails Park
Under Negotiation: CDBG Loan Status/Property Abandonment
No reportable action taken.

PUBLIC COMMENTS:

Robert Menville of the County Assessor's Office said tax bills were mailed out early this year and if there were any questions to please contact them.

Donnie Nichols came before Council to inquire about Auto Zone opening a business in Holtville and shared his concerns about the market share with NAPA. He will be meeting with the City Manager tomorrow.

CONSENT AGENDA:

1. Approval Of Minutes Of The Special Joint City Council and Public Financing Authority Meeting Of August 26, 2013 And Regular Meeting Of September 9, 2013

2. Current Demands #32250 To #32394

A motion was made by Mr. Layton and seconded by Ms. Ward to approve Consent Agenda items 1 and 2. The motion carried 5/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

Mrs. Snyder gave an update on the Farmer's Market and Street Fair. The next Farmer's Market is scheduled for Thursday, October 17th.

Mr. Silva announced the Walk to School event will be held on October, 7th, 8th and 9th. The Border Patrol, Sheriff's Department, REACH and County Officials will be helping with this event.

Mr. Mellinger stated he would like to see more produce booths at the Farmer's Market.

Mrs. Ward and Mr. Predmore attended the League of Cities Annual Conference in Sacramento. Both of them reported the conference was very informational.

Mr. Goodsell said he was out of town during the last Farmer's Market but he will be attending the next one.

Mr. Meyerhoff thanked Mrs. Snyder for her hard work and coordinating the Farmer's Market.

TAKING ACTION AS CITY COUNCIL:

NEW BUSINESS:

3. Discussion/Related Action To Adopt RESOLUTION 13-44 To Award The Construction Management Services Contract For The Sanitary Sewer Outfall Main Pipeline And Residential Wastewater Collection System Project – Jack Holt, City Engineer

Upon presentation by the City Engineer, Ms. Arce the City Planner communicated that the NADBank administrative staff had requested a change in the resolution language. She wanted to make sure it was clear that the phrase requested to be stricken was an accurate and true statement. A motion was made by Mr. Predmore and seconded by Mr. Bradshaw to adopt Resolution 13-44 to award the Construction Management Services Contract for the Sanitary Sewer Outfall Main Pipeline and Residential Wastewater Collection System Project to Dynamic Consulting Engineers in the amount of \$497,147 and striking the following text from the draft Resolution “*with the understanding that the North American Development Bank (NADBank) will supplement the grant funding with an additional \$108,347 for construction management services.*” The motion carried 5/0 in the form of a roll call vote.

4. Discussion/Related Action To Adopt RESOLUTION 13-45 Authorizing The Mayor To Execute An Agreement For Subcontractors Services With The County Of Imperial Public Health Department For The CA4 Health Grant– Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to adopt Resolution 13-45 authorizing the Mayor to execute an agreement for Subcontractors Services with the County of Imperial Public Health Department for the CA4 Health Grant. The motion carried 5/0 in the form of a roll call vote.

5. Discussion/Related Action To Adopt RESOLUTION 13-42 Declaring A Need For A Parking Authority To Function In The City And Declaring The City Council To Be The Board Of Directors Of The Parking Authority – Nick Wells, Finance Manager

A motion was made by Mr. Layton and seconded by Ms. Ward to adopt Resolution 13-42 declaring a need for a Parking Authority to function in the City and declaring the City Council to be the Board of Directors of the Parking Authority. The motion carried 5/0 in the form of a roll call vote.

6. Discussion/Related Action To Adopt RESOLUTION 13-43 Approving A Joint Exercise Of Powers Agreement Between The City Of Holtville And The Parking Authority Of The City Of Holtville – Nick Wells, Finance Manager

A motion was made by Ms. Ward and seconded by Mr. Bradshaw to adopt Resolution 13-43 approving a Joint Exercise of Powers Agreement between the City of Holtville and the Parking Authority of the City of Holtville. The motion carried 5/0 in the form of a roll call vote.

TAKING ACTION AS PARKING AUTHORITY:

7. Discussion/Related Action To Adopt RESOLUTION PA13-01 Approving Bylaws Of The Parking Authority – Nick Wells, Finance Manager

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to adopt Resolution PA13-01 approving bylaws of the Parking Authority. The motion carried 5/0 in the form of a roll call vote.

8. Discussion/Related Action To Adopt RESOLUTION PA13-02 Approving A Joint Exercise Of Powers Agreement Between The City Of Holtville And The Parking Authority Of The

City Of Holtville – Nick Wells, Finance Manager

A motion was made by Mr. Predmore and seconded by Ms. Ward to adopt Resolution PA13-02 approving a Joint Exercise of Powers Agreement between the City of Holtville and the Parking Authority of the City of Holtville. The motion carried 5/0 in the form of a roll call vote.

TAKING ACTION AS JOINT POWERS FINANCING AUTHORITY:

9. Discussion/Related Action To Adopt RESOLUTION 13-01 JPA13-01 Approving Bylaws Of The Joint Powers Financing Authority – Nick Wells, Finance Manager

A motion was made by Ms. Ward and seconded by Mr. Bradshaw to adopt Resolution JPA13-01 approving bylaws of the Joint Powers Financing Authority. The motion carried 5/0 in the form of a roll call vote.

TAKING ACTION AS CITY COUNCIL:

INFORMATION ONLY:

10. City Manager Report – Alex Meyerhoff

- a. Finance Manager – Nick Wells
- b. Public Works Supervisor – Alex Chavez
- c. Water Works Supervisor – Frank Cornejo
- d. Fire Chief – Alex Silva

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Fire Chief.

Mr. Meyerhoff attended NIMS Emergency Operations Center Training. He invited Council to attend the “Listening Forum” sponsored by Imperial Valley College in the Holtville City Council Chambers on October 8th from 6:00 p.m. to 7:30 p.m. The City is working with the County regarding fees for the food vendors for the Farmer’s Market. A special meeting will be scheduled in regards to the construction contract for the Sewer Outfall Main Project. The Oversight Board will have a meeting on September 30th. The Chamber of Commerce will be hosting two events on October 17th and November 14th, “Introduction to Entrepreneurship” and “How to Expand Your Business”, respectively. There will be a fall mixer held at the Barbara Worth Country Club this Thursday and the Calexico Chamber of Commerce will be holding a fall mixer at Hot Rods and Beer on November 1st. Mr. Meyerhoff also reported the City is working on reducing the scope of work for the Alamo River Recreational Trail. He said Holtville Estates will break ground next week.

Ms. Ward reported the Imperial Valley Food Bank distributed food for 300 families Saturday. This organization serves 1,464 residents on a monthly basis.

Mr. Layton inquired about the encroachment permit for Baja Tire. They are waiting for Cal Trans to approve an additional driveway.

Mr. Wells reviewed the written report prepared for Council.

ADJOURNMENT:

There being no further business to come before Council, Mr. Goodsell adjourned the regular Council meeting at 7:04 p.m.

Mike Goodsell, Mayor

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE SUCCESSOR AGENCY TO THE
HOLTVILLE REDEVELOPMENT AGENCY**
September 23, 2013

The regular meeting of the Successor Agency to the Holtville Redevelopment Agency was held on Monday, September 23, 2013 in the Civic Center. Board Members present were Mike Goodsell, Richard Layton, David Bradshaw, Jim Predmore and Ginger Ward. Staff members present were Alex Meyerhoff, Nick Wells, Alex Silva and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt and City Planner Justina Arce were also present. Martin Gonzalez represented Steve Walker in his absence.

**SUCCESSOR AGENCY TO THE HOLTVILLE REDEVELOPMENT AGENCY MEETING
CALLED TO ORDER:**

Mr. Goodsell called the meeting to order at 7:04 p.m.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

Property: APN 045-292-016, 045-293-006, and 045-293-007

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Payment

No reportable action taken.

EXECUTIVE SESSION ANNOUNCEMENTS:

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of August 26, 2013

2. Current Demand #1741

A motion was made by Mr. Bradshaw and seconded by Ms. Ward to approve Consent Agenda item 1 and 2. The motion carried 5/0.

INFORMATION ONLY:

**3. Information Only - Presentation Of Recognized Obligation Payment Schedule 13-14B
(January 1, 2014 – June 30, 2014) – Nick Wells, Finance Manager**

Information only; no action taken.

ADJOURNMENT:

There being no further business to come before the Board, Chairman Goodsell adjourned the meeting at 7:10 p.m.

Mike Goodsell, Chairman

Glyn Snyder, Secretary